

TAB

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23 July 1948

MEMORANDUM FOR: Assistant Director for Operations  
Chief, Budget and Finance Branch, A&M  
Chief, Services Branch, A&M  
Chief, Personnel Branch, A&M

1. Reference report of the fiscal inspection made by [redacted] Finance Branch, A&M, during June 1948 of several 00 [redacted] steps should be taken to adjust unsatisfactory conditions noted therein wherever possible. Reference paragraphs of the report and the activity which should initiate action are listed below:

<u>Office of Operations</u>		<u>Services Br., A&amp;M</u>		<u>Budget &amp; Finance Br., A&amp;M</u>		<u>Personnel Br., A&amp;M</u>	
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15	8	21	4a				
18	5e	22	1				
23	4	25	12				

2. Close coordination between offices will be necessary in some instances to complete the required action. Please report action taken by 9 August 1948.

3. Comments and recommendations are requested from the Chiefs, Budget and Finance Branch and Services Branch, A&M, for the elimination of petty cash funds in the [redacted] and the possibility of issuing local purchase orders of limited amounts.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

Document No. <u>013</u>	/s/ [redacted]
No Change in Class. <input checked="" type="checkbox"/>	
<input type="checkbox"/> Declassified	
Class. Changed To: TS S C	Executive for Administration and Management
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Date: <u>24 OCT 1978</u>	By: [redacted]

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